

AMBLESIDE MEADOWS HOME OWNERS ASSOCIATION COMPLAINT FORM

Completed and signed forms may be e-mailed to amblesidehoaspringfield@gmail.com as an attachment or mailed to:

Ambleside HOA
2300 33rd Street
Springfield, OR 97477

Name and Address of Complainant: _____

Phone and Email Address of Complainant: _____

Address Where Alleged Violation Was Observed: _____

Date Alleged Violation Was Observed: _____

Description of Alleged Violation: _____

CC&R Provision(s) Which Are Alleged To Have Been Violated (Refer the Specific Article and Section):

Please note any other pertinent information: _____

Complainant Signature: _____ Date: _____

Pursuant to Article XI, Section 2 of the CC & R's: (a) Complaints by Owners shall be in writing and submitted to the Board of Directors. The Complaining Owner shall have observed the alleged violation and shall identify the complainant and the alleged violator, if known, and set forth a statement describing the alleged violation, referencing the specific provisions which are alleged to have been violated, when the violation was observed and any other pertinent information. Non-written complaints or written complaints failing to include any information required by this provision may not be investigated or pursued at the discretion of the Association. (b) Complaints by a member of the Board of Directors or a committee member shall be in writing.